



BLACK HERON SPIRITS

8011 KEENE ROAD,
POB 4535, WEST RICHLAND, WA 99353
509 967 - 0781
FAX 509 967-0792

Rental Agreement

- We will provide the space only. All other needs are to be provided by the renter. We can get the chairs and tables for you, the cost will be added to your rent. Rent is \$150.00 per hour with a 15 minute allowance. If you purchase 3 bottles of spirits the charge drops to \$100.00 per hour. Payment may be cash, check or card.
- Our employee is here to help with questions about the facility and business. They are not here to serve food or clean up.
- The renter will provide a credit card number for all extra charges that may be incurred. We will provide the renter with an invoice detailing all charges being made to the card.
- A deposit of 25% is required at the time of the reservation. This is will be credited to you total bill. If event is cancelled with less than a 1 week notice the deposit is forfeited. The event can be changed to a different date without forfeiting the deposit.
- Access to the production portion of the building is limited. All guests in the production facility must be escorted by an employee.
- Damages are the responsibility of the renter and will be determined by the owner. Damage costs are replacement cost plus 10%.
- Clean up of the facility is your responsibility. Clean up entails all garbage removed from the building and placed in the dumpster. All spills cleaned up appropriately. Outside areas must be cleaned up also. No garbage left on the ground. Cleanliness will be determined by owner. If the facility is left dirty there will be a \$100 an hour charge with a minimum of 1 hour.
- Banquet permit holder is responsible for the behavior and actions of their guests, as stated on the permit.
- We are not liable for injuries incurred while on the premises including building and surrounding grounds.
- We can mix drinks for your guests. We do not stock mixers. You will need to provide those and purchase alcohol from us.

Contact Information

Name_____

Address_____

Phone_____

Credit card for damages

Number_____

Type_____

Expiration date_____

Security code_____

Signature of cardholder_____

Print Name_____

Your signature indicates you agree to the terms of the rental agreement.

Group name_____

Date of event_____

Occasion_____

Extras and notes: